

# *COCA*

## *Student Book Assembly Guide*

## *Appendix A*

### **Assembly instructions for *Dragonflies*:**

- It is essential to print the pages in color. The COCA includes different types of questions, some of which require the child to use the graphics or pictures on the page. Color is an important part of the pictures and graphics.
- Print the pages on 8 ½- x 11-inch paper.
- There are two ways to print and assemble this book. If your printer is capable, you can print the pages back to back in the order listed below. Otherwise, we recommend that you print the pages single-sided, glue them together back to back, and laminate them for durability.
- We recommend spiral binding.
- The back-to-back page sets should be as follows:
  - cover- 1 (page with “Pond plant”, “Dragonfly”, and “Egg” labels)
  - title page- acknowledgements
  - 3- 4
  - 5- 6
  - 7- 8
  - 9- 10
  - 11- 12
  - 13- 14
  - 15- 16
  - 17- 18
  - 19- 20
  - 21- blank
- The book should be bound in landscape format, on the left-hand side. If the pages are paired correctly, the page numbers should all be on the outside of the page (not the bound side), with the odd numbered pages from the title page forward on the left hand side when the book is open.

## Appendix A

### **Assembly instructions for *Salmon*:**

- It is essential to print the pages in color. The COCA includes different types of questions, some of which require the child to use the graphics or pictures on the page. Color is an important part of the pictures and graphics.
- Print the pages on 8 ½- x 11-inch paper.
- Note that there is one blank page in the file to be printed. This page needs to be in the book in order for the pages to line up correctly.
- There are two ways to print and assemble this book. If your printer is capable, you can print the pages back to back in the order listed below. Otherwise, we recommend that you print the pages single-sided, glue them together back to back, and laminate them for durability.
- We recommend spiral binding.
- The back-to-back page sets should be as follows:
  - cover- acknowledgements
  - 1- 2
  - title page- blank
  - 5- 6
  - 7- 8
  - 9- 10
  - 11- 12
  - 13- 14
  - 15- 16
  - 17- 18
  - 19- 20
  - 21- 22
  - 23-24
  - 25- blank
- The book should be bound in landscape format, on the left-hand side. If the pages are paired correctly, the page numbers should all be on the outside of the page (not the bound side), with the odd-numbered pages from the title page forward on the left hand side when the book is open.